

PATTON – FULLER COMMUNITY HOSPITAL

July 8, 2004

Laci Gleason
69 S. Hartford St.
Kelsey

Dear Ms. Gleason,

I am pleased to extend an offer of employment on behalf of the Manager of Security at Patton – Fuller Community Hospital.

The position you are being offered is Security Dispatcher at an hourly rate of \$6.00. Your normal work week is 40 hours; however, you may be asked to work more than 40 hours at which time you will be paid time and a half per hour over 40 hours per week.

If you accept this offer please be aware of the following:

Your offer of employment is contingent on:

1. successfully passing the physical exam: Please contact Dr. Anita Sturgeon to set up a physical exam within the next 2 days, at the hospital's expense.
2. the results of your background check
3. the results of your drug screening

Please sign the enclosed forms and return to the Department of Human Resources no later than July 22, 2004. You may return it in person, or mail in the enclosed addressed envelope.

If you are accepting, please plan to be in General Hospital Orientation August 2nd & 3rd, 2004 in Auditorium D 4th floor. Your official start date will be August 2nd, 2004.

Congratulations and I hope to be welcoming you as a part of the Patton – Fuller Community Hospital family.

Sincerely:

Arlen Burbank
New Hire Coordinator
Human Resources Department
Patton – Fuller Community Hospital