

## PATTON – FULLER COMMUNITY HOSPITAL

October 1, 2001

Cristi Coffin  
912 E. Oakland  
Kelsey

Dear Ms. Coffin,

I am pleased to extend an offer of employment on behalf of the Nursing Director Medical/Surgical Unit at Patton – Fuller Community Hospital.

The position you are being offered is Certified Nurse Aide at an hourly salary of \$10.00. Your normal work week is 40 hours, however, you may be asked to work more than 40 hours at which time you will be paid time and a half per hour over 40 hours.

If you accept this offer please be aware of the following:

Your offer of employment is contingent on:

1. successfully passing the physical exam: Please contact Dr. Anita Sturgeon to set up a physical exam within the next 2 days, at the hospital's expense.
2. the results of your background check
3. the results of your drug screening

Please sign the enclosed forms and return to the Department of Human Resources no later than October 15, 2001. You may return it in person, or mail in the enclosed addressed envelope.

If you are accepting, please plan to be in General Hospital Orientation October 22nd & 23rd, 2001 in Auditorium D 4<sup>th</sup> floor. Your official start date will be October 22, 2001.

Congratulations and I hope to be welcoming you as a part of the Patton – Fuller Community Hospital family.

Sincerely:

Arlen Burbank  
New Hire Coordinator  
Human Resources Department  
Patton – Fuller Community Hospital